



Wings Community Programs Attendance Form

Please fill out Attendance Form as completely as possible and contact the site coordinator if you have any questions.
Thank you!

Program / Activity: _____

School: _____

Program Leader(s): _____

Program Length (time): _____

Comment [LFS1]: The same program may run at multiple schools, please list school.

Comment [LFS2]: From the time school ends until the end of the program (unless program does not immediately follow snack).

Comment [LFS4]: Please note students from a different school and home-schooled students.

Comment [LFS5]: Verify dates with a calendar.

Comment [LFS3]: List one student per line and include both first and last name.

NAME (First and Last)	GRADE	SCHOOL	GENDER	DATES OF ATTENDANCE																			
<input type="checkbox"/>																							

A ✓ indicates student was present the entire length of program.

Some programs, like homework clubs, often allow students to float in and out.

Please note approximate time student attended if he/she was not present the entire duration of the program.